**EK-1**

**HİTİT UNIVERSITY** 

 **LLP/ERASMUS PROGRAM**

 **STAFF MOBILITY FOR TRAINING (STT)**

 **WORKING PLAN**

 **2013 / 2014**

|  |  |
| --- | --- |
| **1. Name of the staff member** |  |
| Sending institution (name & ERASMUS ID Code) |  |
| Faculty/Department – Administrative Unit |  |
| Contact Person at sending institution-Name, address, phone, email |  |

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| **2. Information about receiving institution or enterprise** |
| Receiving Institution/Enterprise (name & ERASMUS ID Code) |  |
| Contact Person at receiving Institution/EnterpriseName, address, phone, email  |  |
| Number of Staff at Receiving Institution/Enterprise |  |
| Subject Area |  |
| Proposed date of arrival  |  |
| **3. Objectives of the mobility** |  |
| **4. Added value of the mobility (both for the host institution and for the staff member)** |  |
| **5. Content of the working plan** |  |
| **6. Expected results** |  |

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| **Name of the Staff Member** | Signature:Date:  |
| **Sending Institution:** | Signature/Stamp:Date: |
| **Receiving**  **Institution/Enterprise :** | Signature/Stamp:Date: |